

(iv) the claim pertains to a transaction made within the previous three years; and

(v) the Managing Director or the Secretary concerned, as the case may be, after due inquiry into the matter, is fully satisfied about the sustainability of such claim.

(3) The Managing Director or the Secretary concerned as the case may be, may order, in writing, refund of such claim, only if he is satisfied that the amount of fee or other sum was not due from the applicant but it has been deposited or paid under a bonafide mistake, which shall be withdrawn from the relevant account and disbursed to the applicant, after observing all codal formalities.

**18. Repeal and savings.**—(1) The Himachal Pradesh Agricultural Produce Market Rules, 1971 are hereby repealed.

(2) Notwithstanding such repeal anything done or any action taken under the rules so repealed shall be deemed to have been done or taken under these rules.

FORM 'A'

(See rule 7)

STATEMENT SHOWING ACCOUNTS OF RECEIPTS & PAYMENTS FOR THE MONTH  
OF..... 200.....

(Figure in Rupees)

Receipts.....

Sl.No.	Head	Receipts		
		Upto previous months	During the month	Total
1.	Market fee			
2.	Registration fee			
3.	Rent from Shops/Godowns			
4.	Interest on FDR/Saving			
5.	Interest on advances to the staff			
6.	Security			
7.	Receipt from G.I. Aid			
8.	Loan from Bank			
9.	Income from Weigh Bridge			
10.	Other income			

**Expenditure***(Figure in Rupees)*

Sl. No.	Head SOE	Sanctioned budget	Expenditure (payment)		
			Upto previous Month	During the Month	Total
1.	Salaries				
2.	Wages				
3.	Travel Expenses				
4.	Medical Reimbursement				
5.	Motor Vehicle				
6.	Hospitality and Entertainment Exp.				
7.	Advertising and publicity				
8.	Honorarium				
9.	Office Expenses (Postage, Hot and Cold Weather charges, Electricity and motor Charges, Telephone bills etc.).				
10.	Publication				
11.	Furniture and fixture				
12.	Machinery and Equipments				
13.	Income Tax				
14.	Service Tax				
15.	Repayment of Borrowings				
16.	Interest				
17.	Furnishings				
18.	Litigation charges/legal expenses				
19.	Pension/Gratuity				
20.	Seminar and Training Expenses				
21.	Study tour				
22.	Depreciation				
23.	Printing and Stationery				
24.	Repair and Maintenance				
25.	Books/Library				
26.	Audit Expenses				
27.	Loans and Advances to the staff				
28.	Development Activities:—				
	(i) Construction, maintenance and improvement of Market Yards				
	(ii) Construction of link roads				
	(iii) Research Scheme for betterment of Marketing				
	(iv) Data Operating and computer system with Market Yards				
	(v) Fire fighting and equipment in Market Yards				
	(vi) Post harvest infrastructure				
	(vii) Construction of Rest Houses for farmers				
	(viii) Milk chilling plants				
	(ix) Maintenance of standard weights and measures				
	(x) Expenses on research and development, extension and training to farmers in marketing of Agriculture produce.				

FORM "B"  
[See rule 8 (3)]

## REGISTER OF INVESTMENT

Sl. No.	Amount of surplus fund	Mode in which surplus fund invested & No.	Name of Bank/ Institution where the Amount is Invested	Date of Investment	Amount invested	Rate of interest
1	2	3	4	5	6	7

Date of Maturity	Maturity Value	Signature of D.D.O	Amount Received	Date of Receipt	Signature of D.D.O.	Remarks if any
8	9	10	11	12	13	14

FORM 'C'  
[See rule 9 (1)]

PREPARATION AND SUBMISSION OF ANNUAL BUDGET OF AGRICULTURAL PRODUCE MARKET COMMITTEE ..... BUDGET ESTIMATES FOR THE YEAR.....

In Rs.....

## INCOME :

Sl.No.	Items	Average income for the last 3 years	Actual income of the previous year	Sanctioned Budget estimates for the previous year
1	2	3	4	5
1.	Licence fees :			
	(i) Traders and Retail traders			
	(ii) Commission agents			
	(iii) Brokers			
	(iv) Others			
2.	Market fee :			
Total..				

## 3. Sale of Books and forms

## 4. Miscellaneous :

- (i) Interest on deposits
- (ii) Income from property
- (iii) Income from write off cases etc.
- (iv) Other income

Grand Total..

Revised Estimates			Estimated Income of Committee for the year	Income estimated by the Managing Director for the year	Explanatory note of the Committee	Reference to explanatory note of sanctioned budget
Actual Income for 9 months	Estimated income for 3 months	Estimated total for the year				
6	7	8	9	10	11	12

**EXPENDITURE**

(Figure in Rs.....)

Sl.No.	Items	Average expenditure for the last three years	Actual expenditure of the previous year	Sanctioned budget estimates for the previous year
13	14	15	16	17

1. Contribution to Himachal Pradesh State  
Agricultural Marketing Board.

Total..

## 2. Establishment.

- (i) Pay
- (ii) Dearness allowance
- (iii) House rent allowance
- (iv) Other allowances  
(as detailed enclosed)

Total..

## 3. Wages :

Total..

## 4. Travelling allowance :

- (i) To members
- (ii) To Staff

---

 Total..
 

---

## 5. Honorarium to Chairman/ members :

---

 Total..
 

---

## 6. Printing &amp; Stationery

## 7. Contingency

## 8. Propoganda &amp; publicity

## 9. Marketing extension activities :

- (i) Awareness camps
- (ii) Exposure visits
- (iii) Exhibitions
- (iv) Seminars/workshop
- (v) Others

## 10. Postage and telegram charges :

- 1. Advertisement
- 2. Rent, rate and taxes
- 3. Motor vehicle expenditure

- (i) Repair
- (ii) Fuel

---

 Total..
 

---

## 11. Uniform dresses

## 12. Expenditure on works :—

- (i) New works
- (ii) Maintenance of Buildings.

---

 Total..
 

---

13. Other expenditure  
(please specify)

## 14. Likely surpluses

---

 Grand Total..
 

---

## Details of revised Accounts :

Actual expenditure for nine months 18	Estimated expenditure for three months 19	Estimated total expenditure 20	Estimated expenditure of committee for the year 21

FORM 'D'  
[See rule 9 (1)]

## PREPARATION AND SUBMISSION OF ANNUAL BUDGET

Permanent Budget Estimates for the year.....

Income	In lakh Rs.	Details of Proposed Expenditure	In. lakh Rs.
1. Permanent funds as it stood on (31-3-200 ) .....		1. On dead stock .....	
2. Loan if any .....		2. Acquisition of land (Details)	
3. Probable surplus .....		3. Development of market yard (Details)	
4. Less amount already sanctioned but not still spent: .....		4. Other items:	
		(a)	
		(b)	
		(c)	
		(d)	
Item    Amount    Sanctioned			
(a)			
(b)			
(c)			
(d)			
5. Balance available For expenditure.			
Total ..			

Secretary,  
Agriculture Produce Market Committee

Distt.....(H. P.)